



To Executive Councillor for Environmental and Waste Services:
Councillor Jean Swanson
Report Director of Environment
by Director of Resources
Relevant Scrutiny Environment
Committee 26 June 2012

2011/12 Revenue and Capital Outturn, Carry Forwards and Significant Variances

Not a Key Decision

1. Executive summary

- 1.1 This report presents a summary of the 2011/12 outturn position (actual income and expenditure) for services within the Environmental and Waste Services portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2012/13 are identified.
- 1.2 It should be noted that this report reflects the reporting structure in place prior to the recent changes in Executive reporting responsibilities.

2. Recommendations

The Executive Councillor is recommended:

- a) To agree which of the carry forward requests, totalling £76,610 as detailed in Appendix C, are to be recommended to Council for approval.
- b) To seek approval from Council to carry forward capital resources to fund rephased net capital spending of £469,000 from 2011/12 into 2012/13, as detailed in Appendix D.

3. Background

Revenue Outturn

- 3.1 The outturn position for the Environmental and Waste Services portfolio, compared to final revenue budget, is presented in detail in Appendix A.
- 3.2 There is a carry forward request from 2011/12 to 2012/13 for training budgets within the Head of Street and Open Spaces cost centre. This cost centre is fully recharged and so the underspend on the training budget is shown on Appendix A within other cost centres of this and other portfolios.
- 3.3 Appendix B to this report provides explanations of the main variances.
- 3.4 Appendix C sets out the final list of items, for this service portfolio , for which approval is sought to carry forward unspent budget from 2011/12 to the next financial year, 2012/13.
- 3.5 The overall revenue budget outturn position for the Environmental and Waste Services portfolio is set out in the table below:

Environmental and Waste Services 2011/12 Revenue Summary	£
Final Budget	8,492,090
Outturn	8,013,477
Variation – (Under)/Overspend for the year	(478,613)
Carry Forward Requests:	76,610
Net Variance	(402,003)

The variance represents 4.7% of the overall portfolio budget for 2011/12

Capital Outturn

- 3.6 Appendix D shows the outturn position for schemes and programmes within the Environmental and Waste Services portfolio, with explanations of variances.
- 3.7 An overall underspend of £483,000 has arisen. £469,000 is due to slippage and rephasing of the capital programmes is required to transfer the budget into 2012/13. £14,000 is in respect of an underspend within the project to replace air monitoring equipment.

4. Implications

- 4.1 The net variance from final budget, after approvals to carry forward £76,610 budget from 2011/12 to the next financial year, 2012/13, would result in a reduced use of General Fund reserves of £402,003.
- 4.2 In relation to anticipated requests to carry forward revenue budgets into 2012/13 the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

5. Background papers

These background papers were used in the preparation of this report:

- Closedown Working Files 2011/12
- Directors Variance Explanations – March 2012
- Capital Monitoring Reports – March 2012
- Budgetary Control Reports to 31 March 2012

6. Appendices

- Appendix A - Revenue Budget 2011/12 - Outturn
- Appendix B - Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2011/12 - Carry Forward Requests
- Appendix D - Capital Budget 2011/12 - Outturn

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

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[O:\accounts\Committee Reports & Papers\Environment Scrutiny\2012 June\Draft\Environmental and Waste Services\Environment \(E & WS\) Final Outturn 2011-12 Report.doc](O:\accounts\Committee Reports & Papers\Environment Scrutiny\2012 June\Draft\Environmental and Waste Services\Environment (E & WS) Final Outturn 2011-12 Report.doc)

Environmental & Waste Services Portfolio / Environment Scrutiny Committee

Revenue Budget - 2011/12 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn £	Variation - Final Budget & Outturn Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
Environment - Environmental Services						
Control of Disease	166,640	78,160	79,889	1,729		1,729
Out of Hours	138,280	108,960	110,829	1,869		1,869
Small Projects	4,090	4,090	499	(3,591)		(3,591)
Scientific Team	231,890	191,260	170,889	(20,371)		(20,371)
Food and Occupational Safety	593,330	354,090	328,647	(25,443)	16,000	(9,443)
Environmental Protection	553,400	290,290	290,411	121		121
	1,687,630	1,026,850	981,164	(45,686)	16,000	(29,686)
Environment - Licensing						
Liquor Licensing	23,360	(65,450)	(82,347)	(16,897)		(16,897)
Gambling Act	3,520	(12,560)	(8,952)	3,608		3,608
Miscellaneous Licensing	7,530	2,510	2,370	(140)		(140)
Private Hire Vehicles	0	0	0	0		0
Taxis	0	0	0	0		0
	34,410	(75,500)	(88,929)	(13,429)	0	(13,429)
Environment - Streets and Open Spaces						
Rangers	363,550	367,480	321,670	(45,810)		(45,810)
Abandoned Vehicles	57,930	31,940	22,077	(9,863)		(9,863)
Public Realm Enforcement	193,570	184,180	129,474	(54,706)		(54,706)
Control of Dogs	141,240	62,730	54,277	(8,453)		(8,453)
Conveniences	634,770	619,060	609,128	(9,932)		(9,932)
Street Cleansing	1,878,530	1,856,930	1,789,914	(67,016)		(67,016)
	3,269,590	3,122,320	2,926,540	(195,780)	0	(195,780)
Environment - Waste & Recycling						
Green Waste Recycling	746,950	632,220	642,870	10,650		10,650
Domestic Refuse	1,079,210	845,990	847,912	1,922		1,922
Trade Refuse	(174,330)	(480,850)	(631,844)	(150,994)		(150,994)
Dry Recycling	736,290	626,250	623,794	(2,456)		(2,456)
College/Bring Bank Recycling	249,290	192,530	183,263	(9,267)		(9,267)
Bin Deliveries	43,460	44,110	44,967	857		857
Recycling Strategy	32,530	(96,040)	(160,112)	(64,072)	36,610	(27,462)
Waste Strategy	164,780	171,470	169,482	(1,988)		(1,988)
	2,878,180	1,935,680	1,720,332	(215,348)	36,610	(178,738)
Environment - Central Support &						
Recharges - Refuse & Environment	0	1,709,930	1,688,187	(21,743)		(21,743)
Recharges - Streets & Open Spaces	0	424,080	482,740	58,660		58,660
	0	2,134,010	2,170,927	36,917	0	36,917
Environment - Service & Dept						
Refuse & Environment Administration	0	204,590	193,480	(11,110)		(11,110)
Refuse & Environment Operational Support	0	144,140	109,963	(34,177)		(34,177)
Head of Streets and Open Spaces	0	0	0	0	24,000	24,000
	0	348,730	303,443	(45,287)	24,000	(21,287)
Total Net Budget	7,869,810	8,492,090	8,013,477	(478,613)	76,610	(402,003)

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted for

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)
- and via technical adjustments/virements throughout the year

Environmental & Waste Services Portfolio / Environment Scrutiny Committee

Revenue Budget 2011/12 - Major Variances from Final Revenue Budgets

Cost Centre	Reason for Variance	Amount £	Contact
	Environment - Environmental Services		
Scientific Team	The underspend is due to the delay of the appointment of a new air quality equipment maintenance contractor. The negotiations were lengthy resulting in a period when we were not under contract and thus payments were not made resulting in an underspend of £11.6k. There were other minor variances of £8.8k.	(20,371)	J Dicks
Food and Occupational Safety	There has been a delay in spending the budget of £16,000 for the public health agenda. It is requested that this budget is carried forward to 2012/13. There are also minor underspends of £9,443.	(25,443)	F Harrison
	Environment - Streets and Open Spaces		
Rangers	Underspend in salaries due to vacant posts in restructure	(45,810)	Y Collins
Public Realm Enforcement	Underspend in salaries due to vacant posts in restructure	(54,706)	Y Collins
Street Cleansing	Underspend in salaries due to vacant posts in restructure	(67,016)	B Carter
	Environment - Waste & Recycling		
Trade Refuse	Reduced expenditure due to vacant posts in advance of route optimisation project, reduced landfill costs due to increased recycling, the reduction in bin purchases due to an increase in refurbishment work plus additional income due to success of University of Cambridge waste and recycling contract has resulted in this underspend.	(150,994)	C Hipwood
Recycling Strategy	The underspend is partly due to additional income of £31.8k plus the underspend of the Waste Analysis and Campaign to promote recycling budgets of £36,610. A request for the carry forward of these budgets is included in appendix C.	(64,072)	R Weymouth-Wood
	Environment - Central Support & Overheads		
Recharges - Refuse & Environment	The underspend is due to the recharge of expenditure from this budget to the taxis and private hire cost centres.	(21,743)	J Lally
Recharges - Streets & Open Spaces	Charges for Legal Services have been changed from a historic Service Level Agreement to an actual time-recording basis for 2011/12 so, although these charges have been met from Council budgets overall, there may be variances within individual services and in this case the charges appear as a budget variance of £58,700.	58,660	T Ainley
	Environment - Central Support & Overheads		
Refuse & Environment Operational Support	In previous years IT budgets were split over different services within Refuse and Environment. Due to the amalgamation of these budgets an overall underspend of £26.7k is now shown within this cost centre. The overall budget is greater than is required and as a result will be reviewed as part of the revised budget. There is also an underspend on staff recruitment budgets of £12.6k and minor overspend variances of £5.2k	(34,177)	J Lally

Environmental & Waste Services Portfolio / Environment Scrutiny Committee

Revenue Budget 2011/12 - Carry Forward Requests

Request to Carry Forward Budgets from 2011/12 into 2012/13

Item		Final Request £	Contact
	Director of Environment		
1	Food and Occupational Safety - The Health Improvement Strategy is to accommodate the council's foreseeable requirements when the legal responsibilities for public health are transferred from the Health Protection Agency to us. Although this transition has been in the public domain for sometime, the details of the movement or when it will finally occur is not yet known. It is requested that this budget is carried forward to 2012/13	16,000	F Harrison
2	Recycling Strategy - The waste analysis and door-knocking project work began in March 2012 but will not be completed until September 2012. Therefore a carry forward of the balance of the budget to 2012/13 is requested.	36,610	J Robertson
3	Head of Streets and Open Spaces - Planned training did not take place in 2011/12 due to continuing restructure issues. Training will take place in 2012/13 and therefore a carry forward of this budget is requested.	24,000	T Ainley
	Total Carry Forward Requests for Environmental & Waste Services Portfolio / Environment Scrutiny Committee	76,610	

Environmental and Waste Services Portfolio / Environment Scrutiny Committee

Capital Budget 2011/12 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget £000	Outturn £000	Variance - Outturn compared to Final Budget £000	Re-phase Spend £000	Over / (Under) Spend £000	Variance Explanation / Comments
PR016	Public Conveniences	B Carter	350	6	14	8	(8)	0	Silver Street refurbishment project is underway and in its early stages. Fisher Square toilet refurbishment is on hold until the Lion Yard redevelopment and associated planning issues are resolved.
PR017	Vehicle Replacement Programme	D Cox	612	450	21	(429)	429	0	The underspend is due to the delay with vehicle orders. It is asked that the budget is rephased to 2012/13. This includes £160K for the replacement of a RCV but this may not be used to due to the route optimisation project.
SC423	Recycling Bins for Flats	J Robertson	75	85	37	(48)	48	0	Work on covering the remainder of flats without recycling is almost complete. It is asked that the budget is rephased to 2012/13 in order to convert flats with segregated recycling to commingled (ie blue bins).
SC466	Air Monitoring Equipment	J Dicks	120	85	71	(14)	0	(14)	Project complete. Budget greater than required.
SC511	Route Optimisation Software	C Hipwood	0	8	8	0	0	0	
Total for Environmental and Waste Services Portfolio			1,157	634	151	(483)	469	(14)	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)